

GDPR Privacy Policy

Takamiya Co., Ltd. (“we”, “us” or “our”) processes your personal data collected in the context of sales and rental of temporary equipment, planning and drawing of temporary construction services (collectively, our “Services”) in accordance with the General Data Protection Regulation and equivalent laws of the United Kingdom of Great Britain and Northern Ireland (the “UK”) (the “GDPR”) and this GDPR Privacy Policy (this “Policy”). This Policy is applicable only to personal data concerning data subjects (“you” or “your”) in the member states of the European Union and the three EEA/EFTA states – Iceland, Liechtenstein and Norway (collectively, the “EU”) and the UK.

1. Contact Information

Takamiya Co., Ltd. is responsible for your personal data as a data controller. If you have any question or would like to uphold your rights, please contact us at:

Grand Front Osaka Tower-B Bldg. 27F

3-1, Ofuka-cho, Kita-ku, Osaka

Attn: General Manager of Legal & Compliance Office, Corporate Management Division

TEL: 06-6375-8815

2. Categories of personal data we collect

We collect and process the following personal data in the context of our Services.

(1) Information You Provide

- Name
- Professional affiliation
- Occupation
- Address
- Telephone number
- E-mail address

(2) Information We Collect Automatically

- IP addresses
- Cookie information (and similar technologies, hereafter “cookies”)
- Website access history.

To learn more about our use of cookies or similar technology please check our [Cookies Policy](#).

You are required to provide us with certain personal data when you receive our Services. Personal data that is mandatory is indicated in the relevant forms. We are not able to provide

our Services to you if such data is not provided.

3. How we use your personal data

We use personal data for the following purposes:

(1) Personal information concerning customers

- To make responses to inquiries and consultations received from customers
- To ship catalogs, goods, etc. and carry out related business activities
- To manufacture goods, engage in rental business, or provide services such as designing of contracted work, construction work or temporary facility work, and transportation services
- To provide information concerning the Takamiya Group's goods and services
- To provide after-sales services and support in relation to goods and services
- To conduct billing or refunds, etc. of purchase prices and carry out related administrative work
- To improve the quality of telephone responses and prevent problems
- To conduct surveys, questionnaire analyses and marketing activities for the development of products and improvement of services
- To otherwise process administrative work to properly and smoothly perform transactions with customers

(2) Personal information concerning business partners

- To be used for purchases of goods and services and to carry out related administrative work
- To be used for payments or refunds, etc. of purchase prices and carry out related administrative work
- To carry out other administrative work in relation to the performance of agreements
- To improve the quality of telephone responses and prevent problems
- To conduct surveys, questionnaire analyses and marketing activities for the development of products and improvement of services
- To carry out administrative work of preparing payment records, etc. that are to be prepared in accordance with the laws and regulations
- To otherwise process administrative work to properly and smoothly perform transactions with business partners

We process your personal data in the following cases in accordance with applicable laws and regulations:

- where you consent thereto;
- where necessary for our legitimate interests in providing you with appropriate services and products;
- where necessary for the performance of a contract to which you are a party; or
- where we have a legal obligation.

We do not make decisions that may affect you legally or in a similarly significant manner based solely on automated processing.

4. How we share your personal data

We may share your personal data with the following recipients:

- (a) Any of our Group Companies; and
- (b) Our service providers that provide services on our behalf, such as tech vendors who support our websites and other business systems, operational companies such as delivery couriers, and payment services providers who help us process your payments. Our service providers are located in Japan, Vietnam, Korea and the Philippines.

5. International data transfers

The third parties to which we transfer your personal data in order to provide our services (please see “How we share your personal data” above), are located in Japan, Vietnam, Korea and the Philippines. Japan and Korea is recognized by the European Commission as providing an adequate level of data protection. Our data transfers to Vietnam and the Philippines are subject to standard data protection clauses adopted by the EU Commission under Article 46 Paragraph 2 of the GDPR.

For further information, including obtaining a copy of the documents used to protect your personal data, please contact us in writing at the postal address or the email address listed in Contact Information above.

6. Data retention

We retain your personal data for a period of three months maximum after your account is deleted, except where legal requirements imposing that we keep your personal data longer or less longer apply.

7. Your rights

Under the GDPR you have the right to ask us: for a copy of your personal data; to correct or delete your personal data; to restrict (stop any active) processing of your personal data; and to

send you a copy of your personal data you have provided to us in a structured, machine readable format. In addition, you can object to the processing of your personal data under certain conditions (for further information, see the section below entitled “Your right to object to processing”). Please note that these rights are subject to the exceptions under the GDPR and applicable local laws.

To exercise any of these rights, please contact us in writing at the postal address or the email address listed in Contact Information above.

8. Your right to object to processing

You have the right to object at any time to the processing of your personal data which is based on our legitimate interests, including “profiling” (i.e. analyzing or predicting your behavior based on your information). When we process your personal data for direct marketing purposes, you have an absolute right to opt out of such processing.

To exercise this right, please contact us in writing at the postal address or the email address listed in Contact Information above.

9. Withdrawing consent

Wherever we rely on your consent in order to process your personal data, you have the right to withdraw that consent at any time. Such withdrawal does not affect the lawfulness of any processing performed pursuant to the consent given prior to the withdrawal.

To exercise this right, please contact us in writing at the postal address or the email address listed in Contact Information.

10. Your right to complain to a supervisory authority

You have the right to lodge a complaint with a supervisory authority, in particular, in the member state of the EU or the UK where you have a habitual residence or place of work or where the alleged infringement of the GDPR took place.

Privacy Policy Last Updated and Effective: April 1 , 2023